

THE HONG KONG INSTITUTION OF ENGINEERS MEMBERSHIP SUBSCRIPTIONS AND FEES

APPLICATION FEE (Non-refundable and non-transferable)

Election to the membership class of Fellow/ Member (by professional assessment or by recognition)/ Associate Member/ Companion/ Additional Discipline by recognition	HK\$ 550
Election to the membership class of Affiliate	HK\$ 270
Transfer to the membership class of Fellow/ Member (by professional assessment or by recognition)/ Associate Member	HK\$ 550

ASSESSMENT FEE (Non-refundable and non-transferable)

The Council shall determine the assessment fees (if any) to be paid by the applicants. The current scale of assessment fees is as follows:

Professional assessment fee (for Membership)	HK\$ 2,200
Professional assessment fee (for Additional Discipline)	HK\$ 1,500
Assessment fee (for Associate Membership)	HK\$ 1,100
Individual assessment on academic qualification [□]	HK\$ 1,000
Surcharge for Structural Examination (Written Examination) [#]	HK\$ 1,200

[□] Individual assessment on academic qualification is an assessment for an applicant who has academic qualifications other than those directly accepted by the HKIE. Details can be referred to Section 2 in the Membership Booklet M3.

[#] Candidates applying for the Structural Examination (Written Examination) are required to pay a surcharge in addition to the professional assessment fee. Please refer to Table 2 of the Membership Fees for details.

ENTRANCE FEE *

In order to secure admission, new members on election shall pay an entrance fee, the amount of which shall be determined from time to time by the Council. The current scale of entrance fee is as follows:

Fellow	HK\$ 1,900
Member	HK\$ 1,500
Graduate Member	HK\$ 730
Associate Member	HK\$ 730
Companion	HK\$ 1,320
Student Member (age of 25 and above)	HK\$ 600
Student Member (age of 24 and below)	HK\$ 150
Affiliate	HK\$ 690

TRANSFER FEE *

In order to secure admission to a higher class of membership, members on election shall pay a transfer fee which shall be the difference between the (current) entrance fee of their previous class of membership and the (current) entrance fee of their new class of membership.

ANNUAL SUBSCRIPTION *

A member of the HKIE, other than an Honorary Fellow, shall pay an annual subscription, due at the commencement of the financial year, in respect of each year in accordance with the scale of subscriptions from time to time decided by the Council.

Fellow	HK\$ 2,900
Member	HK\$ 2,050
Graduate Member	HK\$ 690
Associate Member	HK\$ 690
Companion	HK\$ 1,650
Student Member (age of 25 and above)	HK\$ 690
Student Member (age of 24 and below)	HK\$ 200
Affiliate	HK\$ 860

New member

New members shall pay their subscription for the year of their election immediately upon election in order to secure admission, provided that any member elected between the first day of November and the thirty-first day of January in any year, one half of the annual subscription will be charged to secure his membership for the remainder of the year of his election, while the remaining half of the paid subscription will be carried forward to next year, and any member elected between the first day of February and the thirty-first day of March in any one year shall pay the full subscription for the following year but shall not be due to make further payment until the end of the following year.

* To facilitate processing of application and secure admission in cases of election, applicants are required to pay the application fee, assessment fee, entrance or transfer fee and subscription at the time of making their applications. The subscription payment, entrance or transfer fee will only be taken when application for election or transfer has been successful.

Member elected to higher class of membership

Members elected to higher class of membership shall pay the difference between the annual subscription for their previous class of membership and the annual subscription for the class to which they have been elected immediately upon election in order to secure transfer, provided that any member elected between the first day of November and the thirty-first day of January in any year shall pay one half only of the difference between the annual subscriptions for the remainder of the year of his election. Any member elected between the first day of February and the thirty-first day of March in any one year shall pay the full difference between the respective relevant annual subscriptions, but shall not be due to make further payment until the end of the following year.

ENTRANCE FEE AND SUBSCRIPTION REDUCTIONS

Member retiring from the practice of the profession/ business

Any member who has retired from the practice of his profession or business, and is not in full time employment, may apply to the Council to pay a reduced annual subscription, dependent on the length of his continuous membership, as detailed below. Any member who has retired may continue to pay his full membership fees for sufficient period to earn the reduction he desires.

Continuous membership of 25 years and over	90% remission
Continuous membership of at least 20 years but not more than 25 years	60% remission
Continuous membership of at least 15 years but not more than 20 years	30% remission

Non-resident member

This is applicable to new members/ members who, by self-declaration, stay in Hong Kong for a period or a number of periods amounting to less than 183 days during the financial year to which it relates.

Entrance Fee New members on election to any class of membership, other than Honorary Fellow or Student Members, whose place of residence is outside Hong Kong, shall enjoy a reduced entrance fee.

Subscription Every member of any class other than Honorary Fellow or Student Member, whose place of residence is abroad and who wishes to maintain contact with the HKIE through the receipt of the HKIE's Journal and Annual Report, may pay a reduced annual subscription known as the "non-resident subscription" which shall be determined by the Council from time to time in respect of each complete financial year of such residence abroad. Non-resident subscription will be effective from the year following notification of intention to leave Hong Kong.

	Entrance Fee	Subscription
Fellow	HK\$ 950	HK\$ 1,450
Member	HK\$ 750	HK\$ 1,025
Graduate Member	HK\$ 365	HK\$ 345
Associate Member	HK\$ 365	HK\$ 345
Companion	HK\$ 660	HK\$ 825
Affiliate	HK\$ 345	HK\$ 430

Member with 50 years of membership

A member of any class, other than Honorary Fellow, with 50 years membership with the HKIE is eligible for annual subscription exemption.

Special offer for Student membership

Student taking an accredited/ recognised engineering Degree/ Associate Degree/ Higher Diploma/ Higher Certificate course can enjoy three years' Student membership by paying a single fee of HK\$300. Student Members who transfer to other membership grades or renewing their membership in the fourth year are required to pay the normal annual subscription.

LATE PAYMENT

If any member shall leave his annual subscription in arrear for six months from the commencement of the financial year, and shall fail to pay such arrear within three months after a written application has been sent to him at his last known address, his name shall be struck off the Roll pursuant to a resolution by the Council in that behalf at any time afterwards, and he shall thereupon cease to be a member.

PAYMENT FOR REINSTATEMENT OF MEMBERSHIP

Members can apply for reinstatement of membership if they have ceased to be a member of the HKIE in seven years or less (for Corporate Members and Associate Members) / three years or less (for members of other classes). The current payment scale for reinstatement of membership other than for non-resident members, is a reinstatement fee of HK\$400 (for administration purpose), plus all arrears in subscription. The arrears in subscription shall be subject to a maximum of three years' subscriptions prior to the application for reinstatement of membership.

Non-resident members who apply for the reinstatement of membership as non-resident members shall only be required to pay a reinstatement fee of HK\$400; all arrears in subscription shall be waived. Other requirements for reinstatement of membership shall remain unchanged.

For enquiries, please contact the Membership Section at Tel. No. 2895 4446.

POLICY ON MEMBERSHIP FILES AND REINSTATEMENT

POLICY ON MEMBERSHIP FILES

All files of Corporate Members and Associate Members who have been removed from the membership roll (due to resignation or striking off by Council resolution) will only be kept for seven years. All files of all other grades of members who have been removed from the membership roll (due to resignation or striking off by Council resolution) will only be kept for three years.

ANNUAL SUBSCRIPTION OF SUSPENDED MEMBERS

Any member whose membership is suspended shall be liable to pay the subscription for the whole of the financial year in which his suspension commences.

Upon expiry of the suspension period, if the member concerned would like to continue his membership, he shall pay all outstanding subscription.

Any member under suspension is not required to pay the subscription for the intervening years when suspension is in force.

POLICY ON REINSTATEMENT

Corporate Members and Associate Members who have been removed from the membership roll (due to resignation or striking off by Council resolution) for more than seven years will be required to submit fresh applications should they wish to re-join the HKIE. All other grades of members who have been removed from the membership roll (due to resignation or striking off by Council resolution) for more than three years will be required to submit applications afresh should they wish to re-join the HKIE.

TABLE 1 (Membership Fees)

* Please refer to TABLE 2 on the next page for Membership Fees for applicants applying for Membership in Structural Discipline by taking the HKIE Structural Examination

For Election – for applicant who wishes to join the HKIE for the first time

Class of Membership	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
	Application Fee	Professional Assessment Fee	Entrance Fee	Subscription Fee	
Fellow	550	-	1,900	2,900	5,350
Member by Professional Assessment	550	2,200	1,500	2,050	6,300
Member by Professional Assessment for Structural Discipline*	550	3,400	1,500	2,050	7,500
Member by Recognition	550	-	1,500	2,050	4,100
Additional Discipline by Professional Assessment	-	1,500	-	-	1,500
Additional Discipline by Professional Assessment for Structural Discipline*	-	2,700	-	-	2,700
Additional Discipline by Recognition	550	-	-	-	550
Companion	550	-	1,320	1,650	3,520
Associate	550	1,100	730	690	3,070
Graduate	-	-	730	690	1,420
Student (aged 25 or above)#	-	-	600	690	1,290
Student (aged 24 or below)#	-	-	150	200	350
Affiliate	270	-	690	860	1,820

Applicants whose place of residence are abroad may pay a non-resident subscription for the entrance and subscription fees which are 50% of the original fees by making a self-declaration that they intend to stay in Hong Kong for a period or a number of periods amounting to less than 183 days during the financial year to which it relates. However, this provision is not applicable to Student Member. Please refer to schedule on the subscriptions and fees.

A student is eligible to become a Student Member under the Free Student Membership Scheme insofar as he/she remains as a student studying an accredited engineering programme. The HKIE would assume that the period of study of an accredited programme would normally not be more than 4 years and Student Members are required to update their status of study in future for the purpose of enjoying this scheme. Student Members who transfer to other membership grades are required to pay the normal annual subscription.

For Transfer – for existing member who wishes to transfer to other class of membership

Transfer To	From	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
		Application Fee	Professional Assessment Fee	Transfer Fee	Subscription Fee	
Fellow	Member	550	-	400	850	1,800
Member by Professional Assessment	Associate	550	2,200	770	1,360	4,880
	Graduate	550	2,200	770	1,360	4,880
	Student	550	2,200	900	1,360	5,010
	Affiliate	550	2,200	810	1,190	4,750
Member by Professional Assessment for Structural Discipline*	Associate	550	3,400	770	1,360	6,080
	Graduate	550	3,400	770	1,360	6,080
	Student	550	3,400	900	1,360	6,210
	Affiliate	550	3,400	810	1,190	5,950
Member by Recognition	Associate	550	-	770	1,360	2,680
	Graduate	550	-	770	1,360	2,680
	Student	550	-	900	1,360	2,810
	Affiliate	550	-	810	1,190	2,550
Associate	Student (aged 25 or above)	550	1,100	130	0	1,780
	Student (aged 24 or below)	550	1,100	580	490	2,720
	Graduate	550	1,100	0	0	1,650
Graduate	Student (aged 25 or above)	-	-	130	0	130
	Student (aged 24 or below)	-	-	580	490	1,070

TABLE 2 (Membership Fees for applicants applying for Membership in Structural Discipline by taking the HKIE Structural Examination)*For Election – for applicant who wishes to join the HKIE**

Class of Membership	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
	Application Fee	Professional Assessment Fee	Entrance Fee	Subscription Fee	
Member	550	3,400	1,500	2,050	7,500
Member (Resit for both Written Examination and Interview or Written Examination Only)	-	3,400	1,500	2,050	6,950
Member (Resit for Interview Only)	-	2,200	1,500	2,050	5,750
Additional Discipline	-	2,700	-	-	2,700
Additional Discipline (Resit for both Written Examination and Interview or Written Examination Only)	-	2,700	-	-	2,700
Additional Discipline (Resit for Interview Only)	-	1,500	-	-	1,500

For Transfer – for existing member who wishes to transfer to other class of membership

Transfer To	From	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
		Application Fee	Professional Assessment Fee	Transfer Fee	Subscription Fee	
Member	Associate	550	3,400	770	1,360	6,080
	Graduate	550	3,400	770	1,360	6,080
	Student	550	3,400	900	1,360	6,210
	Affiliate	550	3,400	810	1,190	5,950
Member (Resit for both Written Examination and Interview or Written Examination Only)	Associate	-	3,400	770	1,360	5,530
	Graduate	-	3,400	770	1,360	5,530
	Student	-	3,400	900	1,360	5,660
	Affiliate	-	3,400	810	1,190	5,400
Member (Resit for Interview Only)	Associate	-	2,200	770	1,360	4,330
	Graduate	-	2,200	770	1,360	4,330
	Student	-	2,200	900	1,360	4,460
	Affiliate	-	2,200	810	1,190	4,200