

To: **Workshops on Professional Assessment**

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**c/o The Hong Kong Institution of Engineers**  
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Date: \_\_\_\_\_

### **Workshops on Professional Assessment**

Venue is at HKIE HQs. HKIE HQs, 9/F, Island Beverley, Causeway Bay

A cheque of amount \_\_\_\_\_ payable to “The Hong Kong Institution of Engineers” is attached. (**HK\$300 per workshop per participant**) for enrolling the following workshop (please tick to select)

Workshop 1 on mastering interviewing techniques:  
Saturday 24 May 2025 9:00am - noon \_\_\_\_\_

Workshop 2 on mastering written communication skills(Essay/Technical Write-up):  
Saturday 21 Jun 2025 9:00am - noon \_\_\_\_\_

Workshop 3 on mock professional assessment interview:  
Saturday 19 July 2025 9:00am - noon\*\* \_\_\_\_\_  
(**The actual duration of workshop 3 for each participant is 1 hour.**)

My Name	Email Address	Mobile Phone	My engineering discipline

The workshops are jointly organised by HKIE Veneree Club and HKIE Toastmasters Club. The participant will be on a **first-come first-served basis** and successful applicants will be informed by email to attend the workshop. **After successful application is confirmed, there will not be any refund of the HK\$300 (per workshop per participant).**