

Guidelines for Renewal of Certification of Engineering EIA Professional (Eng EIA Pro)

Members who wish to maintain their Eng EIA Pro status should fulfil the renewal requirements each year. Renewal of Eng EIA Pro status is free of charge.

Renewal requirements

- Eng EIA Pro should settle the annual subscription fee for HKIE membership.
- Eng EIA Pro should satisfy 12 hours of CPD per calendar year and these activities should be environmental-related.
- Among the 12 hours, a maximum of three hours is allowed for self-learning such as learning from books, CD-ROMs, journals, library, etc.

Scope and Format of CPD activities

Eng EIA Pro is encouraged to adopt a balanced approach to participate in a combination of CPD activities with various natures in fulfilling the CPD requirements. CPD activities may be provided by the HKIE Divisions, the engineering industry itself, and a variety of other organisations.

The following are examples of CPD activities:

- Attending courses, lectures, seminars/symposia, conferences, workshops
- Taking E-learning courses
- Attending evening classes/distance learning courses
- Studying for NVQ's, degree courses etc.
- Learning from books, CD-ROMs, journals, library etc.
- Attending technical visits
- Attending network visits to 'counterparts' in other organisations
- Attending school/university visits
- Attending exhibitions
- Attending company/department familiarisation programme
- Holding training presentations to groups within/outside the company
- Engaging in industrial attachments or secondments to other companies to learn new knowledge/skills
- Spending quality time with individuals who have profitable knowledge/skills
- Attending meetings as a 'self-development' group of colleagues to help one another in learning
- Writing project reports that involve new knowledge/skills
- Mentoring school/university students
- Undertaking service as contribution to community

Procedure for renewal

The External Qualifications Section of the HKIE Secretariat will send a renewal reminder to Eng EIA Pro in early January each year. All Eng EIA Pro are required to declare their fulfilment of the 12 hours of environmental-related CPD activities and willingness to continue their certification status by returning an email to eq@hkie.org.hk. The External Qualifications Section of the HKIE Secretariat will inform Eng EIA Pro in written form upon their successful renewal of certification.

Selection of audit

Five percent of Eng EIA Pro will be invited for auditing each year in January. These Eng EIA Pro will receive a written invitation to submit their CPD records of the preceding calendar year (i.e. from January to December).