

FREQUENTLY ASKED QUESTIONS FOR APPLICATION FOR THE HKIE STUDENT MEMBERSHIP

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BENEFITS OF JOINING THE HKIE

➤ *What are the benefits of joining the HKIE?*

HKIE Student Membership offers numerous advantages for aspiring engineers.

Stay Informed

- Access to exclusive activities organised by the HKIE and different Divisions, providing valuable insights into the latest advancements in the engineering field.

Network Building

- Connect with other engineering students, graduates and professionals to build a valuable network for future career success.

Professional Development

- Participate in events, conferences and workshops to enhance professional development and expand knowledge.

These benefits provide a strong foundation for professional growth and development within the engineering community.

ELIGIBILITY FOR STUDENT MEMBERSHIP & PROGRAMME RECOGNITION

➤ *What are the criteria for Student Membership?*

A student is studying an engineering or computer science degree programme, higher diploma, or associate degree programme accredited by the HKIE or recognised under Washington Accord, Seoul Accord, or Sydney Accord.

➤ *How can I check if my academic qualification(s) is/are recognised?*

The HKIE recognises the following programmes as meeting the academic requirements for Student Membership of the HKIE:

- engineering degree programmes recognised under the Washington Accord;
- computer science degree programmes recognised under the Seoul Accord; or
- engineering higher diploma or equivalent programmes recognised under the Sydney Accord.

Please refer to the following websites to check the recognition of your academic qualification(s) under the Washington Accord, Seoul Accord or Sydney Accord:

- Washington Accord: <https://www.internationalengineeringalliance.org/accords/washington>
- Seoul Accord: <https://www.seoulaccord.org/signatories.php?id=135>
- Sydney Accord: <https://www.internationalengineeringalliance.org/accords/sydney>

Please check your programme and its accreditation period offered by institutions which are commonly inquired about by students on the following websites:

Programme offered by	Relevant website
a HK institution	The Hong Kong Institution of Engineers https://hkie.org.hk/membership/accreditation/accredited-recognised-programmes/
a Mainland institution	China Engineering Education Accreditation Association https://www.cceaa.org.cn/rzjl/rzjl.php
an UK institution	Engineering Council United Kingdom https://www.engc.org.uk/education-and-skills/find-your-course/advanced-course-search
a Canadian institution	Engineers Canada https://engineerscanada.ca/accreditation/accredited-programs
an Australian institution	Engineers Australia https://www.engineersaustralia.org.au/about-us/accreditation
a New Zealand institution	Engineering New Zealand https://www.engineeringnz.org/engineer-tools/ethics-rules-standards/accredited-engineering-qualifications/
an US institution	Accreditation Board for Engineering and Technology https://www.abet.org/accreditation/find-programs/

- ***I can find my academic qualification(s) on the websites listed above, but my study period does not fall into the stated period. Should I still submit my application?***

You may submit your application for further verification by the HKIE if your academic qualification(s) fall outside the accreditation period.

- ***I cannot find my academic qualification(s) on the websites listed above. What should I do?***

You may apply for an individual assessment of your academic qualifications to confirm if you have met the academic requirements for the class of Student Member. You are required to complete the [Form 1/AQ](#) and follow the steps as stated in the form to submit the application.

- ***I cannot find my academic qualification(s) on the websites listed above, but the qualification(s) has been assessed by the HK Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) as meeting Level 5 (Bachelor Degree) of the HK Qualifications Framework (HKQF). Does it mean that my academic qualification is recognised by the HKIE?***

The HKCAAVQ evaluates whether the totality of one's educational qualifications meets the standard of a particular HKQF level. However, this assessment is **not** related to the academic requirements for Student Membership of HKIE. You are required to apply for the individual assessment of the HKIE to confirm if your academic qualifications satisfy the academic requirements for the class of Student Member.

APPLICATION SUBMISSION AND PROCESS

➤ *How can I submit my application?*

Please click **“Be a Member”** on the HKIE website, register for a HKIE Portal account, and select “Student Member” to join the HKIE Student Membership. **Instructions on setting up your HKIE Portal account** can be found [here](#).

When applying, you will need to upload the following documents:

- Student ID card and enrolment letter or transcript for your current academic programme
- Official certificate and/or final transcript for each completed qualification

Your application will reach the HKIE Secretariat after you have completed all the required sections and endorsed by your Supporter.

➤ *How can I check my application status and how long does the application process take?*

You may check your application status via the application system.

- Once your application has been endorsed by your Supporter and reaches the Secretariat, the status will change to **“Submitted”**.
- After the Secretariat has processed your application, or while it is pending fee payment or final approval, the status will change to **“In Processing”**.

If your application is in order, you will be notified of the result within three months. Please note that the processing time may vary depending on the number of applications received by the Institution and the complexity of your application.

➤ *Do I need to pay for the HKIE membership?*

Applicants studying an accredited or recognised programme offered by a HK, UK, or Canadian institution do not need to pay Entrance and Annual Subscription Fees under the 4-Year Free Student Membership Scheme.

If you are not eligible for the 4-Year Free Student Membership Scheme, you will need to pay for the Entrance and Subscription Fees. The HKIE Secretariat will send an invoice to your registered email address after the assessment process is completed. You may settle the payment using any of the following methods:

- Credit card via the online payment portal.
- Cash at the HKIE Headquarters.
- A crossed cheque payable to **“The Hong Kong Institution of Engineers”**.

➤ ***When will I receive my membership number and membership card after successful election?***

Your membership number will be shown in the Election Letter, which will be issued to you three weeks after the Council's approval.

The Institution has introduced a service of an electronic membership card for Student Members to replace the physical membership card. You can retrieve your e-membership card by logging in to the "[Members Login Area](#)" and navigating to "My Membership" > "e-Membership Card" two weeks after the date of the Election Letter.

➤ ***After I submit the application, can I still edit or update the information/documents?***

Once the application has been submitted, the information or documents cannot be edited. If you need to update or revise any details, please contact the External Qualifications Section at eq@hkie.org.hk.

➤ ***Will I receive an acknowledgement email once the application reaches the Secretariat?***

No individual acknowledgement email will be sent. You may check the status of your application by logging in to the HKIE Portal.

SUPPORTER

➤ *Where can I find an HKIE Member to be the Supporter for my application?*

You are required to nominate an HKIE Member (Corporate Member or Associate Member[^]) as a Supporter. This could be a professor or teaching staff member from your Department, School or Faculty.

To facilitate this process, you may choose **ONE** of the options below in the HKIE Portal:

- Option A – Select a Designated Supporter of your current institution
- Option B – Seek support from the Chief Executive and Secretary (CE&S) of the HKIE
- Option C – Invite another HKIE Member (by entering their name)

Designated Supporters are HKIE Members who have agreed to support Student Membership applications from their institutions. If you select Option A, your current academic institution and the available Designated Supporter(s) will appear for you to choose. However, Designated Supporters may not be available in every institution. If none appear for your institution, please select Option B or Option C.

If you wish to nominate an HKIE Member different from those in Option A, please select Option C and enter the member's name and HKIE membership number. You may also choose Option B to request support from the CE&S of the HKIE.

If the Supporter selected under Option A or Option C is unable to verify your application, the CE&S of the HKIE will become your Supporter by default.

[^]Associate Members are eligible to serve as supporters of applications for Student Membership who are studying a recognised higher diploma/certificate or associate degree only.