

Procedure for Allocation of Poll Number for Vice President/Elected Ordinary Member Election

1. Each Candidate shall be allocated with a poll number in the event that there is more than one Candidate for the Vice President (VP) / Elected Ordinary Member (EOM) election.
2. The poll numbers will be allocated by drawing lots by alphabetical order of the Candidates' family names in the presence of one of the scrutineers appointed for the Annual General Meeting (AGM) of the Session. If the scrutineers are not available to attend the drawing lots session, a Council Member from the remaining outgoing EOMs of the Session will then be invited to attend the drawing lots session.
3. The drawing lots session for the VP and EOM Candidates is to be held after the closing time on the closing date for the EOM nomination.
4. The Chief Executive and Secretary or his/her representative will draw lots on behalf of the Candidates and will inform the Candidates of their poll numbers after the drawing lots session accordingly. Candidates are invited to be present and observe the drawing lots session.
5. During the drawing lots session, a number of table-tennis balls each marked with a number will be put in an empty box, to be provided by the Institution. Drawing lots for VP Candidates shall be conducted first, if appropriate, and then for the EOM Candidates.
6. The Chief Executive and Secretary or his/her representative will proceed by alphabetical order of the Candidates' family names to draw ONE ball from the box for each Candidate. The number marked on the ball shall be allocated as the Poll Number for the Candidate.