

**THE HKIE STRUCTURAL EXAMINATION
APPLICATION FOR RESIT –
COMPETENCE-BASED PROFESSIONAL ASSESSMENT**

I, _____ (Candidate's name), am writing to apply for a resit in the HKIE Structural Examination.

Personal Details

Application number: _____

Surname: _____ First Name: _____

Address for Communication: _____

Company: _____

Position: _____

Home Tel: _____ Work Tel: _____ Mobile: _____

Email: _____

Notes:

Candidates must provide the submission in **competence-based format**. Relevant information of the competence-based Professional Assessment is published on HKIE website www.hkie.org.hk under "Members" > "Downloads" > "Membership".

Candidates are required to submit the following documents together with this resit form:-

- 1) Updated curriculum vitae[#]
- 2) Updated CPD record[#]
 - *DO NOT submit the original copies of your CPD record and provide a signed "true copy of the original" instead. The HKIE does not accept responsibility for any documents which may be lost or damaged.*
 - *No CPD certificate is required*
- 3) Examination Fee
 - *Non-refundable and non-transferable*

[#] *MUST be verified by a Corporate Member of the HKIE or the candidate's employer.*

(For submission requirements, please refer to the "Guidance Notes for Documentation".)

Candidate's signature

Date

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PAYMENT FORM

Name : _____ Discipline (if applicable): _____

Class of Membership applying for: _____

You are deemed to have read and understood the Payment Instructions before submitting this Payment Form.

DESCRIPTIONS	AMOUNTS (HK\$)
(1) Membership Fees (see Table 1)	
(1.1) Application Fee	(1.1)
(1.2) Professional Assessment Fee	(1.2)
(1.3) Entrance/Transfer Fee	(1.3)
(1.4) Subscription Fee	(1.4)
(2) Fund for Learned Society Activities' Premises (see Note 2.1)	(2)
(3) Benevolent Fund (see Note 2.2)	(3)
(4) Individual Assessment for Academic Qualification (see Note 2.3)	(4)
<i>Please refer to the notes stated overleaf</i>	
TOTAL AMOUNT TO PAY (1) ~ (4) ➔	

PAYMENT BY VISA OR MASTERCARD

VISA MASTERCARD (Other kinds of credit cards are not accepted)

Card Number

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Card Expiry Date: _____ (mm/yy) (should be valid for the next six months)

Name of Cardholder: _____

Payment (in HK\$): _____

Cardholder's Signature: _____ Date: _____

PAYMENT BY CHEQUES

For applicants applying for HKIE membership, two cheques should be provided for payment.

Cheque 1 <i>(non-refundable and non-transferable)</i>	Cheque 2 <i>(to be deposited upon successful election or transfer)</i>
i. (1.1) Application Fee and/or ii. (1.2) Professional Assessment Fee	i. (1.3) Entrance / Transfer Fee and/or ii. (1.4) Subscription Fee and iii. (2) to (4) (if applicable)

Please indicate the cheque number(s): _____ / _____

Note: Payment by Credit Card is preferred.

PAYMENT INSTRUCTIONS

Notes

- Members are reminded that all articles of the Constitution must be observed, especially the following:-

Article 11 Membership of Disciplines

Subject to Rules for Disciplines determined by the Council, all registerable Corporate Members and Associate Members of the Institution shall become members of the Discipline in which they are, at the time of election, deemed competent to practise.

Article 12 Conduct of members

(1) To facilitate the advancement of the science of engineering by preserving the respect in which the community holds persons who are engaged in the practice of engineering, every member shall at all times so order his conduct as to uphold the dignity and reputation of the Institution, and act with fairness and integrity towards all persons with whom his work is connected and towards other members.

(2) Every Corporate Members shall at all times so order his conduct as to uphold the dignity and reputation of his profession and to safeguard the public interest in matters of safety and health and otherwise. He shall exercise his professional skill and judgement to the best of his ability and discharge his professional responsibilities with integrity.

(3) For the purpose of ensuring the fulfilment of the requirements of clauses (1) and (2) of this Article, but without prejudice to their generality, the Council may make, vary and rescind rules to be observed by members of any class with regard to their conduct. No such rule, variation or rescission shall be in any way repugnant to the Ordinance or this Constitution.

- Please fill in the amount of your payments for item (1) to (5) in the "Amounts" column of the Payment Form. Details of the payments are itemised below:
 - Fund for Learned Society Activities' Premises - voluntary donation for supporting the fund required for additional premises for learned society activities.
 - Benevolent Fund - voluntary charitable donation
 - Individual Assessment on Academic Qualification - an assessment for candidates who have qualifications other than those directly accepted by the Institution. Individual Assessment fee is currently charged at HK\$1,000.

- Please fill in the "Total Amount to Pay" by adding up the amounts for items (1) to (5) and send the original Payment Form along with the application form.

How to Pay

- Payment

4.1 By Visa or MasterCard

Please provide credit card details by completing the lower part of the Payment Form. Please return the original copy to the HKIE.

4.2 Cheques

Cheques should be crossed and made payable to "The Hong Kong Institution of Engineers". Please mark your membership number at the back of the cheque, where applicable.

4.3 Non-resident members

For non-resident members, payment can be made by bank draft, cheque issued by a bank in Hong Kong or Visa / MasterCard.

Enquiries

- For enquiries regarding the Payment Form, please contact the Membership Section at 2895 4446.

TABLE 1 (Membership Fees)

* Please refer to TABLE 2 on the next page for Membership Fees for applicants applying for Membership in **Structural** Discipline by taking the HKIE Structural Examination

For Election – for applicant who wishes to join the HKIE for the first time

Class of Membership	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
	Application Fee	Professional Assessment Fee	Entrance Fee	Subscription Fee	
Fellow	620	-	2,100	3,180	5,900
Member by Professional Assessment	620	2,410	1,640	2,260	6,930
Member by Professional Assessment for Structural Discipline *	(Please refer to TABLE 2 on the next page)				
Member by Recognition	620	-	1,640	2,260	4,520
Additional Discipline by Professional Assessment	-	1,620	-	-	1,620
Additional Discipline by Professional Assessment for Structural Discipline *	(Please refer to TABLE 2 on the next page)				
Additional Discipline by Recognition	620	-	-	-	620
Companion	620	-	1,440	1,800	3,860
Associate	620	1,210	790	750	3,370
Graduate	-	-	790	750	1,540
Student (aged 25 or above) #	-	-	650	750	1,400
Student (aged 24 or below) #	-	-	150	200	350
Affiliate	310	-	750	920	1,980

Applicants whose place of residence are abroad may pay a non-resident subscription for the entrance and subscription fees which are 50% of the original fees by making a self-declaration that they intend to stay in Hong Kong for a period or a number of periods amounting to less than 183 days during the financial year to which it relates. However, this provision is not applicable to Student Member. Please refer to schedule on the subscriptions and fees.

For Transfer – for existing member who wishes to transfer to other class of membership

Transfer To	From	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
		Application Fee	Professional Assessment Fee	Transfer Fee	Subscription Fee	
Fellow	Member	620	-	460	920	2,000
Member by Professional Assessment	Associate	620	1,200 ^	850	1,510	4,180
	Graduate	620	2,410	850	1,510	5,390
	Student	620	2,410	990	1,510	5,530
	Affiliate	620	2,410	890	1,340	5,260
	(Please refer to TABLE 2 on the next page)					
Member by Recognition	Associate	620	-	850	1,510	2,980
	Graduate	620	-	850	1,510	2,980
	Student	620	-	990	1,510	3,120
	Affiliate	620	-	890	1,340	2,850
Associate	Student (aged 25 or above)	620	1,210	140	0	1,970
	Student (aged 24 or below)	620	1,210	640	550	3,020
	Graduate	620	1,210	0	0	1,830
	Affiliate	620	1,210	40	0	1,870
Graduate	Student (aged 25 or above)	-	-	140	0	140
	Student (aged 24 or below)	-	-	640	550	1,190
	Affiliate	-	-	40	0	40

A student is eligible to become a Student Member under the Free Student Membership Scheme insofar as he/she remains as a student studying an accredited engineering programme. The HKIE would assume that the period of study of an accredited programme would normally not be more than 4 years and Student Members are required to update their status of study in future for the purpose of enjoying this scheme. Student Members who transfer to other membership grades are required to pay the normal annual subscription.

^ From 1 April 2024 to 31 March 2026, the Professional Assessment fee for Corporate Membership of the applicants who are transferred from Associate Membership would be entitled a reduced fee, which is equal to the difference between the Professional Assessment fee of the application of Corporate Membership and the Assessment fee of the application of Associate Membership.

***TABLE 2 (Membership Fees for applicants applying for Membership in Structural Discipline by taking the HKIE Structural Examination)**

For Election – for applicant who wishes to join the HKIE for the first time

Class of Membership		(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
		Application Fee	Professional Assessment Fee	Entrance Fee	Subscription Fee	
For New Application						
Member		620	3,660	1,640	2,260	8,180
Additional Discipline		-	2,870	-	-	2,870
For Resit Application						
Member	i) Written Examination (MC + DQ) [@] Only ii) DQ Only iii) MC + DQ and Interview iv) DQ and Interview	-	3,660	1,640	2,260	7,560
	i) Interview Only ii) MC Only iii) MC and Interview	-	2,410	1,640	2,260	6,310
Additional Discipline	i) Written Examination (MC + DQ) [@] Only ii) DQ Only iii) MC + DQ and Interview iv) DQ and Interview	-	2,870	-	-	2,870
	i) Interview Only ii) MC Only iii) MC and Interview	-	1,620	-	-	1,620

For Transfer – for existing member who wishes to transfer to other class of membership

Transfer To		From	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
			Application Fee	Professional Assessment Fee	Transfer Fee	Subscription Fee	
For New Application							
Member		Associate	620	2,450 ^	850	1,510	5,430
		Graduate	620	3,660	850	1,510	6,640
		Student	620	3,660	990	1,510	6,780
		Affiliate	620	3,660	890	1,340	6,510
For Resit Application							
Member	i) Written Examination (MC + DQ) [@] Only ii) DQ Only iii) MC + DQ and Interview iv) DQ and Interview	Associate	-	2,450 ^	850	1,510	4,810
		Graduate	-	3,660	850	1,510	6,020
		Student	-	3,660	990	1,510	6,160
		Affiliate	-	3,660	890	1,340	5,890
	i) Interview Only ii) MC Only iii) MC and Interview	Associate	-	1,200 ^	850	1,510	3,560
		Graduate	-	2,410	850	1,510	4,770
		Student	-	2,410	990	1,510	4,910
		Affiliate	-	2,410	890	1,340	4,640

[@] MC – Multiple Choice Questions; DQ – Design Question

[^] From 1 April 2024 to 31 March 2026, the Professional Assessment fee for Corporate Membership of the applicants who are transferred from Associate Membership would be entitled a reduced fee, which is equal to the difference between the Professional Assessment fee of the application of Corporate Membership and the Assessment fee of the application of Associate Membership.