



# Workshops for Professional Assessment

Professional Assessment Made Easy Series

Jointly organised by HKIE Veneree Club and HKIE Toastmasters Club

- Dates:** **Workshop 1:** Saturday 9 May 2026 9:00am - noon  
**Workshop 2:** Saturday 23 May 2026 9:00am - noon  
**Workshop 3:** Saturday 30 May 2026 9:00am - noon\*\* (\*\*The actual duration of Workshop 3 for each participant is 1 hour.)
- Venue:** HKIE HQ, 9/F, Island Beverley, Causeway Bay

### Benefits for attending the workshops:

- Enhance your communication skills for MHKIE professional assessment
- Strengthen your confident in answering assessment questions
- Develop your potential skills for your future career
- Obtain CPD Certificate



These **Professional Assessment Made Easy** series will be conducted by experienced qualified engineers from Veneree Club and Toastmasters Club:

- **Workshop 1** on mastering written communication skills(Essay/Technical Write-up) (including A short session on How to Fill in the MHKIE Application Form )
- **Workshop 2** on mastering interviewing techniques
- **Workshop 3** on mock professional assessment interview

Each workshop is limited to a maximum of 20 participants. The fee for joining each workshop is \$300.

For **Workshop 1**, every participant will be required to write short article(s) and will obtain feedback with suggestion. Write simple sentence, direct to the point, paragraphing and preparation to write are the focusing points in Workshop 1. (Excluding those technical examination, e.g. Structure Discipline Written Examination)

For **Workshop 2**, every participant will be interviewed and obtained feedback (strong points and areas for improvement). Body language awareness, Impromptu speaking technique, speak concise, and how to answer difficult questions are focusing points in Workshop 2.

For **Workshop 3**, Mock interview is conducted and feedback for improvements will be given in Workshop 3.

### Notes:

1. These series of workshops are provided for educational purpose and no guarantee of results is made. Participants are responsible for their own performance. Actual professional assessment results will be based on individual's effort and circumstances.
2. Applicants can join all or any of the workshops. It is preferably to join all 3 Workshops.



The HKIE Veneree Club  
香港工程師學會睿賢學社

For enquiries, please contact

Ir Simon Chung mobile: 9180 0133  
Mr Peter HW Wong mobile: 9257 6536



The HKIE Toastmasters Club  
香港工程師學會演講會

To register your participation, please post the completed reply form (as attached) together with the cheque (HK\$300 per person per workshop) payable to 'The Hong Kong Institution of Engineers' (Mailing Address: Veneree Club, The Hong Kong Institution of Engineers, 9/F Island Beverley, Causeway Bay, Hong Kong)

Registration Deadline is **30 Apr 2026** on first-come first-served basis.

If the registration is full, the participant will be advised the next available workshop date tentatively in Jan 2027.

To: **Workshops on Professional Assessment**

**Fill in the following form and mail the cheque:**

Ir Simon CHUNG  
Chairman, Veneree Club  
c/o The Hong Kong Institution of Engineers 9/F., Island Beverley,  
No 1 Great George Street, Causeway Bay, Hong Kong

Date: \_\_\_\_\_

**Workshops on Professional Assessment**

Venue is at HKIE HQ, 9/F, Island Beverley, Causeway Bay

A cheque of amount \_\_\_\_\_ Cheque No. \_\_\_\_\_ payable to  
"The Hong Kong Institution of Engineers" is attached. (**HK\$300 per workshop per  
participant**) for enrolling the following workshop (**please tick to select**)

Workshop 1 on mastering written communication skills(Essay/Technical Write-up):  
Saturday **9 May 2026** 9:00am - noon \_\_\_\_\_

Workshop 2 on mastering interviewing techniques:  
Saturday **23 May 2026** 9:00am - noon \_\_\_\_\_

Workshop 3 on mock professional assessment interview:  
Saturday **30 May 2026** 9:00am - noon \_\_\_\_\_

My Name	Email Address	Mobile Phone	My single discipline for MHKIE assessment

Alternatively, fill in the following Google form with Link: <https://forms.gle/cBwvN2xqr72rgzmY8>

then mail the cheque of amount \_\_\_\_\_ and Cheque No. \_\_\_\_\_ payable  
to "The Hong Kong Institution of Engineers" is attached. (**HK\$300 per workshop per  
participant**) to :

Ir Simon CHUNG  
Chairman, Veneree Club  
c/o The Hong Kong Institution of Engineers 9/F., Island Beverley,  
No 1 Great George Street, Causeway Bay, Hong Kong

**Note:**

The workshops are jointly organised by HKIE Veneree Club and HKIE Toastmasters Club. The participant will be on a **first-come first-served basis** and successful applicants will be informed by email to attend the workshop. **After successful application is confirmed, there will not be any refund of the HK\$300 (per workshop per participant.)**

**Deadline for application of the above workshops is on 30 Apr 2026**

*If the registration is full, the participant will be advised the next available workshop date tentatively in Jan 2027.*