

THE HONG KONG INSTITUTION OF ENGINEERS

COUNCIL MEETING

The 3rd Meeting of Session 2011/2012 was held on Thursday, 17 November 2011 at 5:00pm at the HKIE Headquarters

Present	:	Ir Dr CHAN Fuk Cheung	President
		Ir Prof Reuben CHU Pui Kwan	Immediate Past President
		Ir Prof CHOY Kin Kuen	Senior Vice President
		Ir Raymond CHAN Kin Sek	Vice President
		Ir Victor CHEUNG Chi Kong	Vice President
		Ir Frank CHAN Fan	
		Ir Allan CHAN Sau Kit	
		Ir David CHANG Chung Hung	
		Ir Dominic CHEUNG Yat Cheong	
		Ir Patrick CHEUNG Yuen Fong	
		Ir CHOY Chun Chuen	
		Ir Colin CHUNG Chi Leong	
		Ir Dr Wilton FOK Wai Tung	
		Ir LAM King Kong	
		Ir Eddie LEUNG Siu Kong	
		Ir Alex LEUNG Wai Hung	
		Ir Dr Edward LO Wai Chau	
		Ir MA Lee Tak	
		Ir Clarence MAK Yan Fai	
		Mr Martin SIU Wai Kwong	
		Ir Timothy SUEN Kai Cheung	
		Ir TAI Tak Him	
		Dr Ernest TSANG Kin Wai	
		Ir Dr TSO Che Wah	
		Ir Philco WONG Nai Keung	
		Ir Gordon WOO Man Shing	
		Ir Jenny YEUNG Fei	
		Ir Ringo YU Shek Man	
		Ir Dr John LUK Wang Kwong	Honorary Member
		Ir Peter Y WONG	Observer, Chairman of ERB
		Mrs Monica YUEN	Secretary
In attendance	:	Mr Albert CHOW	Director of Qualifications
		Ms Fanny LAM	Minuting secretary
By invitation	:	Ir CHAN Chi Chiu	Deputy Chairman, F & I Committee (For agenda items 3.7.2 – 3.7.4)

Ms Alice LUK Ping Wai
Mr Stanley SIU Hiu Fai

President's Protégé
President's Protégé

Apologies : Ir Prof John CHAN Kwok Wong
Ir Morris CHEUNG Siu Wa
Ir Jacky CHIONG Kam Yueng
Ir Dr Raymond HO Chung Tai
Ir Alex KWAN King Fai
Ir LAU Chi Kin
Ir Dr Louis LOCK Fat Shing
Ir Eva MAK Yee Wa
Ir Prof John MOK Kin Lun
Ir Dr George SZE Lee Wah
Ir Helen SZETO Suet Man
Ir Dr Samson TAM Wai Ho
Ir William TANG Chung Ming
Ir TSUI Ping Fong
Ir WONG Chi Ming
Ir Duncan WONG Wai On
Ir WONG Yiu Fai
Ir YUEN Pak Leung
Ir Dr Winco YUNG Kam Chuen

ACTION MINUTES

Action

3.1 Review on the arrangements of the AGMs of the Institution

The meeting approved the recommendation of the Executive on the proposed arrangements of the AGMs of the Institution as follows:

- The voting hours of the Kowloon Centre is to be extended from 7:30pm to 9:00pm and the Secretariat is to log the number of additional voters after 7:30pm and specifically for every interval of 30 minutes. Voting time for the Hong Kong Centre remains unchanged, i.e., from 8:00am to 3:00pm.
- Shuttle bus service will be arranged between Hong Kong Polytechnic University and (1) Tsim Sha Tsui Hankow Road, and (2) the Cityview in Yau Ma Tei (Affiliated to the Chinese YMCA).
- A disclaimer is to be inserted in the notice to members as well as the operating hours/schedule to and from the voting centre.

- There will be no rules devised for members using the shuttle bus services including electioneering and agreement from the Council would be sought.

The meeting noted that a detailed proposal on the arrangement of the 37th AGM will be submitted to the Council at its 5th meeting for approval.

3.2 Implementation of competence based assessment

The meeting approved the recommendations of the Q & M Board on the implementation of competence based assessment as set out in the Paper.

3.3 Request for approval to conduct accreditation visit to the University of Macau

In consideration of the request from the Accreditation Board to conduct accreditation visit to engineering programmes in the University of Macau, members enquired about whether the programmes accredited by the Institution in the University of Macau could be recognised by other signatories under the Washington Accord. In response, Mr Albert CHOW, Director of Qualifications, informed the meeting that it is now a common practice that signatories under the Washington Accord would accredit programmes in universities outside their own jurisdiction and that these accredited programmes would also be recognised by other signatories upon approval of the accreditation reports of these programmes by the Washington Accord. In regard to the benefit of conducting accreditation to engineering programmes, Mr CHOW explained that the Institution would keep its leading role in the region in terms of its expertise in accreditation of engineering programmes.

Subject to the above, the meeting approved the request of conducting accreditation visit to engineering programmes in the University of Macau, including seeking recognition under the Washington Accord.

3.4 Institution's accommodation – Encourage Voluntary Donations from Members

The meeting considered the proposed arrangement to encourage voluntary donations from members including the insertion of an item on voluntary donations in the payment advice. On the layout of the draft payment advice, members commented that other options on the amount of voluntary donations in addition to the pre-printed amount of HK\$500 should be provided in the payment advice. To this end, the meeting invited the Secretariat to review the payment advice in the light of the comment made.

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Noting that there is an item on “HKIE Project Sichuan Trust Fund” on the payment advice, members advised the Secretariat to follow up with the Trustees of the Fund on whether the item is to be removed from the payment advice given the objectives of the Fund and the reconstruction development in Sichuan.

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Subject to the above, the meeting approved the proposed arrangement to encourage voluntary donations from members for acquisition of new premises as presented.

3.5 Membership fees for financial year 2012/2013

The meeting considered the proposal from the Board to increase membership fees for the year 2012/2013. The meeting noted that Ir LAU Chi Kin, who was unable to attend the meeting, has written to the Secretary his view on the proposal and the Secretary read out his view at the meeting on his behalf. Ir LAU supported in general the proposal to increase the membership fees for the year 2012/2013 but was of the view that the level of increase should be around 6% instead of the proposed 8%. There was then a discussion on the percentage of increase in membership fees for 2012/2013. Ir Prof CHOY Kin Kuen, Chairman of the Administration Board, explained that the recommendation to increase the membership fees by 8% was made in consideration of the accumulated inflation rates of 2010 and 2011, funding needs and membership subscription level. The meeting also noted the Board’s guiding principle on the management of finance of the Institution that the recurrent income of the Institution should be at the same level of the recurrent expenses as far as possible.

The meeting then reviewed the Institution’s expenditure in year 2012/2013. At this point, Ir CHAN Chi Chiu, Deputy Chairman of the Finance & Investment Committee, took the opportunity to brief members on the details of the draft budget for the year 2012/2013.

After discussion, the meeting approved the recommendation from the Board to increase the membership fees, including the entrance fee, transfer fee, application fee and subscription fee, for 2012/2013 by 8%.

3.6 Early bird discount for financial year 2012/2013

The meeting approved the proposal to continue to offer a 2% early bird discount for membership subscription for financial year 2012/2013, which would only apply to members settling their subscriptions by cheque or cash before 1 April 2012.

3.7 Financial forecast for financial year 2011/2012 and draft budget for financial year 2012/2013

Ir CHAN Chi Chiu presented the financial forecast for financial year 2011/2012 and the draft budget for financial year 2012/2013 (before increase in membership fees) as set out in Appendix II to the Paper. The meeting noted the deficit re-estimated for the year and anticipated in the draft budget for 2012/2013.

The meeting approved the financial forecast for financial year 2011/2012 and the proposed budget for financial year 2012/2013 as presented.

At this point, the meeting took the opportunity to thank Ir CHAN for his presentation.

There being no further business, the meeting was adjourned at 6:40 pm.