

**THE HKIE STRUCTURAL EXAMINATION
APPLICATION FOR RESIT –
COMPETENCE-BASED PROFESSIONAL ASSESSMENT**

I, _____ (Candidate's name), am writing to apply for a resit in the HKIE Structural Examination.

Personal Details

Application number: _____

Surname: _____ First Name: _____

Address for Communication: _____

Company: _____

Position: _____

Home Tel: _____ Work Tel: _____ Mobile: _____

Email: _____

Notes:

Candidates must provide the submission in **competence-based format**. Relevant information of the competence-based Professional Assessment is published on HKIE website www.hkie.org.hk under "Members" > "Downloads" > "Membership".

Candidates are required to submit the following documents together with this resit form:-

- 1) Updated curriculum vitae[#]
- 2) Updated CPD record[#]
 - *DO NOT submit the original copies of your CPD record and provide a signed "true copy of the original" instead. The HKIE does not accept responsibility for any documents which may be lost or damaged.*
 - *No CPD certificate is required*
- 3) Examination Fee
 - *Non-refundable and non-transferable*

[#] *MUST be verified by a Corporate Member of the HKIE or the candidate's employer.*

(For submission requirements, please refer to the "Guidance Notes for Documentation".)

Candidate's signature

Date

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PAYMENT FORM

Name : _____ Discipline (if applicable): _____

Class of Membership applying for: _____

You are deemed to have read and understood the Payment Instructions before submitting this Payment Form.

DESCRIPTIONS	AMOUNTS (HK\$)
(1) Membership Fees (see Table 1)	
(1.1) Application Fee	(1.1)
(1.2) Professional Assessment Fee	(1.2)
(1.3) Entrance/Transfer Fee	(1.3)
(1.4) Subscription Fee	(1.4)
(2) Fund for Learned Society Activities' Premises (see Note 2.1)	(2)
(3) Benevolent Fund (see Note 2.2)	(3)
(4) Individual Assessment for Academic Qualification (see Note 2.3)	(4)
<i>Please refer to the notes stated overleaf</i>	
TOTAL AMOUNT TO PAY (1) ~ (4) ➡	

PAYMENT BY VISA OR MASTERCARD

VISA MASTERCARD (Other kinds of credit cards are not accepted)

Card Number

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Card Expiry Date: _____ (mm/yy) (should be valid for the next six months)

Name of Cardholder: _____

Payment (in HK\$): _____

Cardholder's Signature: _____ Date: _____

PAYMENT BY CHEQUES

For applicants applying for HKIE membership, two cheques should be provided for payment.

Cheque 1 <i>(non-refundable and non-transferable)</i>	Cheque 2 <i>(to be deposited upon successful election or transfer)</i>
i. (1.1) Application Fee and/or ii. (1.2) Professional Assessment Fee	i. (1.3) Entrance / Transfer Fee and/or ii. (1.4) Subscription Fee and iii. (2) to (4) (if applicable)

Please indicate the cheque number(s): _____ / _____

Note: Payment by Credit Card is preferred.

PAYMENT INSTRUCTIONS

Notes

- Members are reminded that all articles of the Constitution must be observed, especially the following:-

Article 11 Membership of Disciplines

Subject to Rules for Disciplines determined by the Council, all registerable Corporate Members and Associate Members of the Institution shall become members of the Discipline in which they are, at the time of election, deemed competent to practise.

Article 12 Conduct of members

(1) To facilitate the advancement of the science of engineering by preserving the respect in which the community holds persons who are engaged in the practice of engineering, every member shall at all times so order his conduct as to uphold the dignity and reputation of the Institution, and act with fairness and integrity towards all persons with whom his work is connected and towards other members.

(2) Every Corporate Members shall at all times so order his conduct as to uphold the dignity and reputation of his profession and to safeguard the public interest in matters of safety and health and otherwise. He shall exercise his professional skill and judgement to the best of his ability and discharge his professional responsibilities with integrity.

(3) For the purpose of ensuring the fulfilment of the requirements of clauses (1) and (2) of this Article, but without prejudice to their generality, the Council may make, vary and rescind rules to be observed by members of any class with regard to their conduct. No such rule, variation or rescission shall be in any way repugnant to the Ordinance or this Constitution.

- Please fill in the amount of your payments for item (1) to (5) in the "Amounts" column of the Payment Form. Details of the payments are itemised below:
 - Fund for Learned Society Activities' Premises - voluntary donation for supporting the fund required for additional premises for learned society activities.
 - Benevolent Fund - voluntary charitable donation
 - Individual Assessment on Academic Qualification - an assessment for candidates who have qualifications other than those directly accepted by the Institution. Individual Assessment fee is currently charged at HK\$1,000.

- Please fill in the "Total Amount to Pay" by adding up the amounts for items (1) to (5) and send the original Payment Form along with the application form.

How to Pay

- Payment

4.1 By Visa or MasterCard

Please provide credit card details by completing the lower part of the Payment Form. Please return the original copy to the HKIE.

4.2 Cheques

Cheques should be crossed and made payable to "The Hong Kong Institution of Engineers". Please mark your membership number at the back of the cheque, where applicable.

4.3 Non-resident members

For non-resident members, payment can be made by bank draft, cheque issued by a bank in Hong Kong or Visa / MasterCard.

Enquiries

- For enquiries regarding the Payment Form, please contact the Membership Section at 2895 4446.

TABLE 1 (Membership Fees)

* Please refer to TABLE 2 on the next page for Membership Fees for applicants applying for Membership in **Structural** Discipline by taking the HKIE Structural Examination

For Election – for applicant who wishes to join the HKIE for the first time

Class of Membership	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
	Application Fee	Professional Assessment Fee	Entrance Fee	Subscription Fee	
Fellow	600	-	2,050	3,100	5,750
Member by Professional Assessment	600	2,350	1,600	2,200	6,750
Member by Professional Assessment for Structural Discipline *	(Please refer to TABLE 2 on the next page)				
Member by Recognition	600	-	1,600	2,200	4,400
Additional Discipline by Professional Assessment	-	1,580	-	-	1,580
Additional Discipline by Professional Assessment for Structural Discipline *	(Please refer to TABLE 2 on the next page)				
Additional Discipline by Recognition	600	-	-	-	600
Companion	600	-	1,400	1,750	3,750
Associate **	-	1,180	770	730	2,680
Graduate	-	-	770	730	1,500
Student (aged 25 or above) #	-	-	630	730	1,360
Student (aged 24 or below) #	-	-	150	200	350
Affiliate	300	-	730	900	1,930

Applicants whose place of residence are abroad may pay a non-resident subscription for the entrance and subscription fees which are 50% of the original fees by making a self-declaration that they intend to stay in Hong Kong for a period or a number of periods amounting to less than 183 days during the financial year to which it relates. However, this provision is not applicable to Student Member. Please refer to schedule on the subscriptions and fees.

For Transfer – for existing member who wishes to transfer to other class of membership

Transfer To	From	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
		Application Fee	Professional Assessment Fee	Transfer Fee	Subscription Fee	
Fellow	Member	600	-	450	900	1,950
Member by Professional Assessment	Associate	600	1,170 ^	830	1,470	4,070
	Graduate	600	2,350	830	1,470	5,250
	Student	600	2,350	970	1,470	5,390
	Affiliate	600	2,350	870	1,300	5,120
Member by Professional Assessment for Structural Discipline * (from Associate Members, Graduate Members, Student Members, and Affiliates)	(Please refer to TABLE 2 on the next page)					
Member by Recognition	Associate	600	-	830	1,470	2,900
	Graduate	600	-	830	1,470	2,900
	Student	600	-	970	1,470	3,040
	Affiliate	600	-	870	1,300	2,770
Associate **	Student (aged 25 or above)	-	1,180	140	0	1,320
	Student (aged 24 or below)	-	1,180	620	530	2,330
	Graduate	-	1,180	0	0	1,180
	Affiliate	-	1,180	40	0	1,220
Graduate	Student (aged 25 or above)	-	-	140	0	140
	Student (aged 24 or below)	-	-	620	530	1,150
	Affiliate	-	-	40	0	40

A student is eligible to become a Student Member under the Free Student Membership Scheme insofar as he/she remains as a student studying an accredited engineering programme. The HKIE would assume that the period of study of an accredited programme would normally not be more than 4 years and Student Members are required to update their status of study in future for the purpose of enjoying this scheme. Student Members who transfer to other membership grades are required to pay the normal annual subscription.

** From 1 April 2023 to 31 March 2025, the Application Fee for applying for Associate Membership (HK\$600) is waived.

^ From 1 April 2024 to 31 March 2026, the Professional Assessment fee for Corporate Membership of the applicants who are transferred from Associate Membership would be entitled a reduced fee, which is equal to the difference between the Professional Assessment fee of the application of Corporate Membership and the Assessment fee of the application of Associate Membership.

***TABLE 2 (Membership Fees for applicants applying for Membership in Structural Discipline by taking the HKIE Structural Examination)**

For Election – for applicant who wishes to join the HKIE for the first time

Class of Membership		(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
		Application Fee	Professional Assessment Fee	Entrance Fee	Subscription Fee	
For New Application						
Member		600	3,570	1,600	2,200	7,970
Additional Discipline		-	2,800	-	-	2,800
For Resit Application						
Member	Written Examination (MC + DQ) [@] Only DQ Only MC + DQ and Interview DQ and Interview	-	3,570	1,600	2,200	7,370
	Interview Only MC Only MC and Interview	-	2,350	1,600	2,200	6,150
Additional Discipline	Written Examination (MC + DQ) [@] Only DQ Only MC + DQ and Interview DQ and Interview	-	2,800	-	-	2,800
	Interview Only MC Only MC and Interview	-	1,580	-	-	1,580

For Transfer – for existing member who wishes to transfer to other class of membership

Transfer To		From	(non-refundable and non-transferable)		(to be deposited upon successful election or transfer)		Total (HK\$)
			Application Fee	Professional Assessment Fee	Transfer Fee	Subscription Fee	
For New Application							
Member		Associate	600	3,570	830	1,470	6,470
		Graduate	600	3,570	830	1,470	6,470
		Student	600	3,570	970	1,470	6,610
		Affiliate	600	3,570	870	1,300	6,340
For Resit Application							
Member	Written Examination (MC + DQ) [@] Only DQ Only MC + DQ and Interview DQ and Interview	Associate	-	3,570	830	1,470	5,870
		Graduate	-	3,570	830	1,470	5,870
		Student	-	3,570	970	1,470	6,010
		Affiliate	-	3,570	870	1,300	5,740
	Interview Only MC Only MC and Interview	Associate	-	2,350	830	1,470	4,650
		Graduate	-	2,350	830	1,470	4,650
		Student	-	2,350	970	1,470	4,790
		Affiliate	-	2,350	870	1,300	4,520

[@] MC – Multiple Choice Questions; DQ – Design Questions